



ARCHITECTURAL REQUEST FORM

Date of Request: _____

Homeowner: _____

Address: _____

Request: _____

Permit #: _____

Request attached

Date approved: _____

Copy to homeowner

Copy to Lewis Management files

Architectural Chair

Architectural Member

Architectural Member

Permits are valid for 90 days from date of issue. If improvement is not completed by that date, or there is change in ownership of the unit, a new request must be submitted.



ARCHITECTURAL GUIDELINES

1. Any additions or modifications to the exterior of your condominium or to the interior of your condominium which may be viewed from the exterior must have written permission of the Architectural Committee.
2. The homeowner shall submit a written description of the proposed work to the Management company for Pinnacle Canyon via letter or e-mail. The Architectural Committee will review the request as soon as possible. If the Committee fails to reply within thirty (30) days, the request shall be considered approved. If the Committee rejects the request, final appeal may be addressed to the Board of Directors.
3. The written request shall include the following information:
 - Name, address, and telephone number of the applicant
 - Unit number
 - A description of the addition or modification including (if relevant) size, materials to be used, sketch of proposed work, or photo of similar project
4. The project must not be started before the application is approved.
5. The project must be completed within 90 days after the approval date.
6. If there is a modification to the original proposed project, approval for changes must be obtained from the Architectural Committee.
7. The Chair and one member of the Architectural Committee will inspect the work when it is completed. If it does not comply with the information given on the original request, the homeowner shall make the necessary corrections.
8. If the application is denied, the homeowner can submit an appeal to the Board of Directors within 30 days.
9. The appeal will be placed on the agenda of the next board meeting, the homeowner making the request must appear at the meeting, and the board will discuss the appeal then vote to approve or deny it.

Approved _____, effective _____



SATELLITE DISH REGULATIONS

1. Homeowners must make their request for a satellite dish by submitting an Architectural Request Form by letter or email to the Management Co. The request will be reviewed and must be approved by the Architectural Committee prior to installation.
2. The installing company must use the smallest satellite dish possible but in no event should the dish exceed 39 inches in diameter and be more than 24 inches above the balcony/patio wall.
3. Any exterior cable must be covered with approved molding and/or painted to blend into the background of the building structure.
4. All applicable code requirements must be complied with to minimize safety and fire hazard to housing units, individuals and property.

Please note: Other than satellite service, cable service is available. Local stations can be received by using a quality indoor antenna.

Approved _____, effective _____